

Southeastern Community Unit School District # 337

Minutes of Regular Meeting

June 26, 2023

6:30 p.m.

The following minutes are tentative and will not become official minutes of the Board of Education until their scheduled approval at the next regular meeting.

Call to Order and Roll Call

The Southeastern Community Unit District #337 Board of Education met in regular session on Monday, June 26, 2023 in the Board of Education Office (Room #126) in Augusta, Illinois. Bobbi Smith, Board President, called the meeting to order at 6:30 p.m.

Roll Call verified that there was a quorum of the Board of Education with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Eric Bunnell	Member	X	
Mark Hitz	Member	X	Appointed at 6:35 p.m.
Grant Holst	Member	X	
Sarah Kearby	Secretary	X	
Bobbi Smith	President	X	
Julie Stevens	Member	X	
Greg Tippey	Vice President	X	
Administration	Title	Present	Absent
Todd Fox	Superintendent	X	
Tecia Lantz	Asst. Superintendent	X	Left at 7:33 pm, returned at 7:51 pm
Brandon Gooding	Elementary Principal	X	Left at 7:33 pm, returned at 8:06 pm
Tim Kerr	Jr. High Principal	X	Left at 7:33 pm, returned at 8:06 pm
Kimberly Harrison	Sr. High Principal	X	Left at 7:33 pm, returned at 8:06 pm
Cyle Rigg	District AD/Transp. Director		X
Staff	Title	Present	Absent
Lisa Knorr	Recording Secretary	X	
Carrie Shaffer	Administrative Assistant	X	
Others Present	Title	Address the Board	Topic
One Guest	N/A	N/A	N/A

Agenda Items

On a motion by Member Tippey and a second by Member Kearby, the Board of Education approved the agenda items as presented.

Roll Call Vote:

Aye: Bunnell, Holst, Kearby, Smith, Stevens, Tippey
Nay: None
Absent: None
Motion Carried

Approval of Minutes

On a motion by Member Tippey and a second by Member Bunnell, the Board of Education approved the minutes from the May 15, 2023 regular meeting and closed session.

Roll Call Vote:

Aye: Holst, Kearby, Smith, Stevens, Tippey, Bunnell
Nay: None
Absent: None
Motion Carried

On a motion by Member Stevens and a second by Member Kearby, the Board of Education approved the appointment of Mark Hitz as a member of the Southeastern CUSD #337 Board of Education, filling the board vacancy for a two-year term.

Roll Call Vote:

Aye: Kearby, Smith, Stevens, Tippey, Bunnell, Holst
Nay: None
Absent: None
Motion Carried

On a motion by Member Tippey and a second by Member Bunnell, the Board of Education approved the following committee assignments: Board Policy, Building: Hitz

Roll Call Vote:

Aye: Smith, Stevens, Tippey, Bunnell, Holst, Kearby
Nay: None
Abstain: Hitz
Absent: None
Motion Carried

Special Recognition

Mrs. Harrison reviewed the board excellence list which included: Agriscience Fair State Winners, West Central Conference Softball Honorable Mention, West Central Conference Softball All-Conference First Team, Selected to Participate in the Missouri vs Illinois All-Star Baseball Game, West Central Conference Baseball All-Conference Honorable Mention, West Central Conference Baseball All-Conference First Team, Advanced to IHSA State Track, Southeastern Way Award Recipients, Scholarship Recipients, End of Year Incentive Recipients, Salutatorian, Valedictorians.

The winner of the 2022-2023 Board Excellence Student of the Year Award was Daniel Stephens. Mrs. Harrison read Daniel's impressive list of accomplishments. Mrs. Stephens accepted the award on his behalf.

Financial

Superintendent Fox reviewed the **current financial programs** and which direction would be the best decision for the district.

On a motion by Member Bunnell and a second by Member Tippey, the Board of Education **approved the bills, financial statements, and activity funds.**

Roll Call Vote:

Aye: Stevens, Tippey, Bunnell, Hitz, Holst, Kearby, Smith

Nay: None

Absent: None

Motion Carried

Informational Items

Assistant Superintendent Lantz presented the **Tuition Waiver Requests** from Southeastern employees for the 2023-2024 school year.

Assistant Superintendent Lantz reviewed the **E-Learning plan.**

Assistant Superintendent Lantz gave Board Policy Update with the **(1st reading) of:** 2:80 Board Member Oath and Conduct, 2:170 Procurement of Architectural, Engineering, and Land Surveying Services, 4:45 Insufficient Fund Checks and Debt Recovery, 4:100 Insurance Management, 5:230 Maintaining Student Discipline, 6:10 Educational Philosophy and Objectives, 6:190 Extracurricular and Co-curricular Activities, 6:240 Field Trips, 7:275 Orders to Forgo Life-Sustaining Treatment, 7:305 Student Athlete Concussions and Head Injuries, 7:330 Student Use of Buildings-Equal Access, 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, 8:95 Parental Involvement.

Superintendent Fox informed the board of the **FY22 Transportation Payment** from ISBE.

Assistant Superintendent Lantz presented the list of **summer maintenance projects.**

Assistant Superintendent Lantz reviewed the **2023-2024 school calendar.**

Assistant Superintendent Lantz gave update on **2023-2024 open positions.**

No Administrative reports were given.

On a motion by Member Tippey and a second by Member Kearby, the Board of Education **moved into closed session** at 7:32 p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and collective negotiating matters between the school board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll Call Vote:

Aye: Tippey, Bunnell, Hitz, Holst, Kearby, Smith, Stevens

Nay: None
Absent: None
Motion Carried

The Board of Education returned to Open Session at 8:54 p.m.

Action Items

On a motion by Member Hitz and a second by Member Kearby, the Board of Education approved the superintendent contract as presented.

Roll Call Vote:

Aye: Bunnell, Hitz, Holst, Kearby, Smith, Stevens, Tippey

Nay: None

Absent: None

Motion Carried

On a motion by Member Tippey and a second by Member Bunnell, the Board of Education approved to return to SDS financial software program.

Roll Call Vote:

Aye: Hitz, Holst, Kearby, Smith, Stevens, Tippey, Bunnell

Nay: None

Absent: None

Motion Carried

On a motion by Member Hitz and a second by Member Stevens, the Board of Education approved the firm bid of Kohl Wholesale (bread), a firm bid of Prairie Farms Dairy (milk), and the firm premium bid of West Central FS Petroleum (fuel) for the 2023-2024 school year.

Aye: Holst, Kearby, Smith, Stevens, Tippey, Bunnell, Hitz

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Tippey, the Board of Education approved the auditing firm of Gorenz and Associates, Ltd. to perform the annual financial audit.

Roll Call Vote:

Aye: Kearby, Smith, Stevens, Tippey, Bunnell, Hitz

Nay: Holst

Absent: None

Motion Carried

On a motion by Member Tippey and a second by Member Hitz, the Board of Education approved the superintendent to advertise for bids for the junior/senior high gym lobby renovation.

Roll Call Vote:

Aye: Smith, Stevens, Tippey, Bunnell, Hitz, Holst, Kearby

Nay: None

Absent: None

Motion Carried

On a motion by Member Hitz and a second by Member Kearby, the Board of Education approved the superintendent to advertise for bids for the elementary gym air conditioning.

Roll Call Vote:

Aye: Stevens, Tippey, Bunnell, Hitz, Holst, Kearby, Smith

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Hitz, the Board of Education approved the insurance renewal of Prairie State Insurance Cooperative (PSIC) for a total premium of \$78,464.90.

Roll Call Vote:

Aye: Tippey, Bunnell, Hitz, Holst, Kearby, Smith, Stevens

Nay: None

Absent: None

Motion Carried

On a motion by Member Tippey and a second by Member Stevens, the Board of Education approved the fees and meal prices for the 2023-2024 school year as presented.

Roll Call Vote:

Aye: Bunnell, Hitz, Holst, Kearby, Smith, Stevens, Tippey

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Tippey, the Board of Education approved the compensation for officials for the 2023-2024 school year as presented.

Roll Call Vote:

Aye: Hitz, Holst, Kearby, Smith, Stevens, Tippey, Bunnell

Nay: None

Absent: None

Motion Carried

On a motion by Member Hitz and a second by Member Stevens, the Board of Education approved the non-certified starting salaries and substitute salaries for the 2023-2024 school year as presented.

Roll Call Vote:

Aye: Holst, Kearby, Smith, Stevens, Tippey, Bunnell, Hitz

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Hitz, the Board of Education approved the sports cooperative with West Prairie High School for high school cross county and high school golf for the 2023-2024 school year as presented.

Roll Call Vote:

Aye: Kearby, Smith, Stevens, Tippey, Bunnell, Hitz, Holst

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Bunnell, the Board of Education approved the graduation requirements for the 2023-2024 school year as presented.

Roll Call Vote:

Aye: Smith, Stevens, Tippey, Bunnell, Hitz, Holst, Kearby

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Hitz, the Board of Education approved the 2022-2023 final school calendar as presented.

Roll Call Vote:

Aye: Stevens, Tippey, Bunnell, Hitz, Holst, Kearby, Smith

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Bunnell, the Board of Education approved the FY24 School Improvement Plan as presented.

Roll Call Vote:

Aye: Tippey, Bunnell, Hitz, Holst, Kearby, Smith, Stevens

Nay: None

Absent: None

Motion Carried

On a motion by Member Tippey and a second by Member Kearby, the Board of Education approved the FY24 District Risk Management Plan as presented.

Roll Call Vote:

Aye: Bunnell, Hitz, Holst, Kearby, Smith, Stevens, Tippey

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Bunnell, the Board of Education accepted the resignation of Brett Ufkes in the position of physical education teacher and drivers education teacher for the 2023-2024 school year.

Roll Call Vote:

Aye: Hitz, Holst, Kearby, Smith, Stevens, Tippey, Bunnell

Nay: None
Absent: None
Motion Carried

On a motion by Member Tippey and a second by Member Hitz, the Board of Education accepted the resignation of Kassie Henry in the position of teacher, high school science club sponsor, and cheer coach effective August 13, 2023.

Roll Call Vote:

Aye: Holst, Kearby, Smith, Stevens, Tippey, Bunnell, Hitz

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Tippey, the Board of Education accepted the resignation of Chad Griswold in the position of varsity girls' softball assistance coach and junior high girls' softball assistant coach for the 2023-2024 school year.

Roll Call Vote:

Aye: Kearby, Smith, Stevens, Tippey, Bunnell, Hitz, Holst

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Hitz, the Board of Education approved the employment of Brandon Gooding in the position of National Honor Society sponsor for the 2023-2024 school year.

Roll Call Vote:

Aye: Smith, Stevens, Tippey, Bunnell, Hitz, Holst, Kearby

Nay: None

Absent: None

Motion Carried

On a motion by Member Tippey and a second by Member Bunnell, the Board of Education approved the employment of Sarah Kearby in the position of junior high girls' softball assistant coach for the 2023-2024 school year.

Roll Call Vote:

Aye: Stevens, Tippey, Bunnell, Hitz, Holst, Smith

Nay: None

Abstain: Kearby

Absent: None

Motion Carried

On a motion by Member Hitz and a second by Member Tippey, the Board of Education approved the employment of Sarah Kearby in the position of junior/senior high math teacher for the 2023-2024 school year.

Roll Call Vote:

Aye: Tippey, Bunnell, Hitz, Holst, Smith, Stevens

Nay: None
Abstain: Kearby
Absent: None
Motion Carried

On a motion by Member Kearby and a second by Member Hitz, the Board of Education approved the employment of Matthew Zaehringer in the position of driver's education teacher for the 2023-2024 school year.

Roll Call Vote:
Aye: Bunnell, Hitz, Holst, Kearby, Smith, Stevens, Tippey
Nay: None
Absent: None
Motion Carried

On a motion by Member Kearby and a second by Member Bunnell, the Board of Education approved the employment of Vanessa Burch in the position of paraprofessional for the 2023-2024 school year.

Roll Call Vote:
Aye: Hitz, Holst, Kearby, Smith, Stevens, Tippey, Bunnell
Nay: None
Absent: None
Motion Carried

On a motion by Member Stevens and a second by Member Hitz, the Board of Education approved the employment of Alicia Ihnen in the position of elementary cook for the 2023-2024 school year.

Roll Call Vote:
Aye: Holst, Kearby, Smith, Stevens, Tippey, Bunnell, Hitz
Nay: None
Absent: None
Motion Carried

On a motion by Member Kearby and a second by Member Tippey, the Board of Education approved the employment of Lisa LaCoursiere in the position of custodian for the 2023-2024 school year.

Roll Call Vote:
Aye: Kearby, Smith, Stevens, Tippey, Bunnell, Hitz, Holst
Nay: None
Absent: None
Motion Carried

On a motion by Member Stevens and a second by Member Kearby, the Board of Education approved the employment of Cole Jensen in the position of junior/senior high teacher for the 2023-2024 school year.

Roll Call Vote:
Aye: Smith, Stevens, Tippey, Bunnell, Hitz, Holst, Kearby

Nay: None
Absent: None
Motion Carried

On a motion by Member Tippey and a second by Member Hitz, the Board of Education approved the employment of Jordan Rauch in the position of junior/senior high teacher for the 2023-2024 school year.

Roll Call Vote:

Aye: Stevens, Tippey, Bunnell, Hitz, Holst, Kearby, Smith

Nay: None

Absent: None

Motion Carried

On a motion by Member Kearby and a second by Member Bunnell, the Board of Education approved the employment of Wendy Royer in the position of summer drivers' education effective immediately.

Roll Call Vote:

Aye: Tippey, Bunnell, Hitz, Holst, Kearby, Smith, Stevens

Nay: None

Absent: None

Motion Carried

Adjournment

On a motion by Member Tippey and a second by Member Kearby, the Board of Education voted to adjourn the meeting at 9:46 p.m.

Voice Vote

Motion Carried

X

President, Board of Education

X

Secretary, Board of Education